**1/18/23 Meeting Minutes of the Oregon Chamber of Commerce**

**Pease note bolded text**

1. Call to Order (8:30) by Michelle Carreno
   1. Present: Terry Schuster, Michelle Carreno, Randee Mennenga, Merlin Hagemann, Jeff Bold, Rob Gieraltowski, Donna Mann, Roger Castle, Rebecca Hazzard
2. Approval of November 1/4/23 Minutes
   1. Motion: Terry S., 2nd by Rebecca H. Unanimous approval by voice vote.
3. Treasurer’s Report (Approval of CC Statement, Monthly Report and Approval of Bills)
   1. Motion to approve by Terry S., 2nd by Merlin H.; unanimous approval by voice vote
   2. **Finance team will meet prior to Feb. mtg** to develop 2023 budget.
   3. Terry S. to contact City to send 6K check to Chamber.
   4. Last year had a second insurance payment carried over from prior year.
   5. \*\*Good Day Stateline: **Not all participants have paid their portion**.
4. Ongoing Business
   1. Executive Director Position Appointment Status
      1. Randee only needs fingerprints taken. Process has taken much longer than expected.
   2. Membership Status in last month
      1. Lost 1. Grungy Roots
      2. Added 1. An Airbnb
   3. Ambassadors/Board Event – January
      1. Set for early evening at Cork and Tap on Wednesday Feb. 1.
   4. Committee Reports
      1. Reviewed member survey comments (see document)
         1. Request to **restructure newsletter** to be more business friendly?
         2. Host a **meet and greet for general public**, and how to get involved?
         3. Create a **volunteer list** to call upon for assistance with events, etc.?
         4. Have more **board member involvement** in events.?
         5. **How can members get to know each other better??** Perhaps thru business after hours?? More business to business activity??
         6. Randee will do **board member photo and info** to post on Facebook.
   5. Chamber ~~Facebook~~  social media and media outlets Post Policy
      1. Reviewed with minor amendment **to be approved at Feb. meeting**.
   6. Shamrock Town Fundraiser.
      1. No update at this time.
      2. **Budget to be developed prior to next meeting**.
   7. 2023 Budget/Office Expenditures
      1. **Next meeting.**
   8. Strategic Planning/Board Training Retreat/Emerging Leaders retreat
      1. **To be held Wednesday 2/15/23 from 8:30 – 12:30 at Cork and Tap**.
         1. In combination with monthly meeting
      2. **Emerging leaders**: Donna suggested bringing participants back together on an evening in mid-February for a social/business meeting

Chamber meeting minutes for 1/18/23 (cont.)

1. New Business
   1. Approval of **Administration Support Office Position**
      1. Motion to approve position by Jeff B., 2nd by Rebecca H. Unanimous approval voice vote.
   2. 2023 **Fundraising Ideas**
      1. **Table discussion til strategic planning meeting**
   3. Headshots & Happy Hour- January 26 at Deaf Pig (Byron)
   4. Updates to policy handbook - signing word commitment forms
      1. Donna M. updated and distributed Chamber policy.
   5. Resignation
      1. Candace Rivera submitted resignation due to family and business time constraints.
         1. Rob G. motioned to approve. Merlin H. seconded. Unanimous approval voice vote.
         2. The **open board position will be sent to members**.
2. Executive Director Report
   1. See report
   2. Noted there are **now 211 members**.
3. Board of Director Comments
   1. Terry S. wondered whether member categories (e.g., venues, caterers, Airbnb’s, etc.) could somehow have business to business activities. ???
   2. Jeff B. informed Board that MM’s Cable building on campus has been sold to a business which does medical training and conferences.
4. Other Items
   1. CGI Digital has offered **free promotion video for Chamber**.
   2. Jeff moved to accept the offer. 2nd by Rob G. Unanimous approval by voice vote.
5. Adjournment
   1. 10:14 Motion to adjourn by Merlin H.; 2nd by Roger C. Unanimous approval by voice vote.