

Minutes of Monthly Meeting of the Oregon Chamber of Commerce

Wednesday, August 16, 2023, 8:30 a.m. – Chamber office

Attending:

John VonTish, Chris Chapman. Terry Schuster, Roger Castle, Rebecca Hazzard, Merlin Hagemann, Rob Gieraltowski, Bob Coulter, Neal Trainer, Chloe Gale Metz. Absent: Jeff Bold

1. Call to Order (John) at 8:30
2. Approval of July minutes (no motion made)
3. Treasurer's Report
 - i. Review monthly financial report (Roger)
 1. **Discussion:** We remain short in revenues minus expenses due largely to low revenue for Shamrock the Town and one-time expenses for office equipment. Roger stated we should make up some revenue at the end of year as membership renewals come in. Annual dinner has always been a big revenue generator in the past (which will be held tomorrow). It was also consensus that office equip will reduce future Fischer's printing bills significantly.
 - ii. Review and approve credit card statement, monthly bank statement and approve bills.
 1. **Motion to approve treasurer report and bills by Neal Trainer, 2nd by Chris Chapman. Unanimous approval.**
4. Ongoing Business
 - i. ~~Membership Update / Board candidates~~ – Terry
 1. **Drop this item as completed.**
 - ii. Brief updates (Randee)
 1. Mural
 - a. Chloe will start in a few weeks.
 2. Website
 - a. Soon to be completed (by annual dinner). There was discussion about whether home page description was too Oregon centric. **Will be reviewed again at next meeting.**
 3. Annual Dinner last minute update
 - a. **163 attendees have signed up.** Annual dinner is tomorrow night.

4. Candlelight Walk.

- a. First indication was that Woods was sponsoring, but did not want a publicity photo. *[Note: Since the Chamber meeting, Candace has spoken to Woods and they have agreed to do a photo op and news release.]*

5. CGI video

- a. Terry is in touch with the CGI producer and is arranging member interviews. Terry and Randy have both added updated and changes to the script. Shooting date is 9/1.

6. ~~Tourism binders~~

- a. DONE. 23 have been completed. **Drop this item from standing agenda** per John.

7. ~~Retail space~~

- a. Sold a t-shirt this past month. Chamber will look into 3-D printing of Blackhawk statue (which people often ask for).
- b. Since retail space and merchandise is now in place, this item will now be **dropped from standing agenda**.

8. ~~Office supplies~~ / update on computer and printer

- a. Since these have been obtained and installed, this item will also be **dropped from standing agenda**.

iii. Board member bios (Final call)

1. **Still need several more of these.**

5. New Business

i. Summer fundraiser (Rebecca)

1. This is being folded into Annual Dinner event. A cooler with donated merchandise will be raffled off.

ii. Winter fundraiser (Randee)

1. No report at this time.

iii. Re-establish lunch and learn and after hours.

1. Mt. Moris ENCORE August After Hours (Jeff). Will be held Friday night August 25th at the Gallery, just prior to the Friday night concert.

iv. Explore options for Saturday extended office hours related to tourism.

1. Discussion centered around what the term “seasonal” means. Consensus was that this refers to tourist season, roughly from Memorial Day to Columbus Day.
 2. **A small task force of Neal, Chris, and John was created to recommend a clear definition of “seasonal” as well as how to staff Saturday hours** (which has often been closed).
6. Executive Director Report (Ranee)
 - i. Reminder that bios are needed for website.
 - ii. Wants to restructure dues for membership
 - iii. Would like to purchase coffee maker to offer coffee to visitors.
 - iv. Showed a model of a Christmas ornament the Chamber could sell as a fundraiser. A very cute vintage truck.
 - v. **Five new member applications. Motion made and seconded to approve. Unanimous approval.**
 - vi. There are now a total of 183 members.
7. Board of Director Comment
 - i. none
8. Other items
 - i. none
9. Adjournment 9:48
 - i. Neal motioned to adjourn, Robert seconded. Unanimous approval.