

## Monthly Meeting of the Oregon Chamber of Commerce Unofficial Minutes

Wednesday, July 19, 2023, 8:30 a.m. – Chamber office

1. Call to Order (John)
2. Approval of June Minutes
  - i. DONE
3. Treasurer's Report
  - i. Review monthly financial report (Roger Castle)
    1. DONE. STILL FALLING BEHIND ON BUDGET. MAJORITY DUE TO LOW REVENUE FOR SHAMROCK THE TOWN. SECONDQARILY, FROM LOSS OF MEMBERSHIP DUES. NEXT BIG FUNDRAISER IS ANNUAL DINNER.
  - ii. Review and approve credit card statement, monthly bank statement and approve bills.
    1. DONE
4. Ongoing Business
  - i. Membership Update / potential board candidates – Terry
    1. CHLOE WAS NOMINATED TO FILL REMAINING VACANCY. PASSED UNANIMOUSLY.
  - ii. Brief updates (Randee)
    1. Mural
      - a. RANDEE WAS GIVEN CITY'S APPLICATION FOR REIMBURSEMENT. WE CAN BE MOVING AHEAD ON THIS PROJECT.
    2. Website
      - a. RANDEE CONTINUES TO WORK ON UPDATING CONTENT AND FORMAT OF WEBSITE. SHOULD BE DONE BY END OF AUGUST IN TIME FOR FALL TOURISM SEASON.
    3. Annual Dinner proposed budget.
      - a. DONE

4. Candlelight Walk.

- a. MOVING ALONG SMOOTHLY. CANDACE RIVERA IS PROJECT MANAGER.

5. CGI video

- a. TERRY IS THE CHAMBER'S CONTACT FOR THIS PROJECT.

6. Tourism binders

- a. RANDEE CONTINUES TO CREATE MORE BINDERS FOR DISTRIBUTION

7. Retail space

- a. DONE

8. Office supplies / computer and printer

- a. DONE. THESE HAVE BEEN RECEIVED AND PAID FOR.

iii. Board member bios deadline

- 1. RANDEE STILL NEEDS BIOS FROM A NUMBER OF BOARD MEMBERS. LET'S TRY TO GET THIS DONE BEFORE NEW WEBSITE GOES LIVE.

5. New Business

i. Summer fundraiser (Rebecca)

- 1. NO SUMMER FUNDRAISER. WILL BE MERGED WITH ANNUAL DINNER.

ii. Winter fundraiser (Ranee)

- 1. DESCRIBED THE POSSIBILITY OF A FAMILY MOVIE NIGHT AT RIVERSIDE EXPERIENCE. MORE DETAILS TO COME LATER.

iii. Reestablish lunch and learn and after hours.

1. A GOOD AMOUNT OF DISCUSSION ABOUT AFTER HOURS AND LUNCH AND LEARN. CONSENSUS WAS TO HAVE EACH EVENT AT LEAST ONCE A QUARTER. A BUSINESS AFTER HOURS HAS BEEN SET FOR AUGUST 25<sup>TH</sup> IN MT. MORRIS AT CAMPUS SQUARE. HOSTED BY ENCORE. 6 PM, JUST PRIOR TO EVENING CONCERT.

6. Executive Director Report (Ranee)  
i. SEE REPORT HANDOUT

7. Board of directors' comments  
i. ??

8. Other items  
i. NONE

9. Adjournment 9:45AM