Oregon Chamber of Commerce board Meeting

Minutes: April 19th, 2023

**Attending**: Randee Mennenga, Michelle Correno, Rob Gieraltowski, Jeff Bold, Terry Schuster, Merlin Hagemann, Chris Chapman, Neal Trainer, Robert Coulter, Deb Fane

Call to order: 8:30

**Committee memberships were reviewed:**

* **Building/finance: Merlin, Roger, and Terry**
* **Events and fundraising: Donna, Rebecca, and Chris Chapman.**
* **Personnel: Rob G., Jeff B., Michelle C.**

Review and approval of minutes:

* Motion to approve by Jeff B., 2nd by Merlin. Unanimous voice vote.

Treasurer’s report (approval of credit card statement, monthly report, approval of bills):

* Credit card statement: motion to approve by Jeff B. Second by Chris C. Unanimous voice vote.
* Treasurer report: No report.

Ongoing business:

1. Membership status, past due notices:
	1. 209 members at present. Membership topics and issues were reviewed for new board members.
	2. Deb F. is doing introductions to new businesses; Randee follows up.
	3. **Discussion on how to reclaim past due $’s, when to officially drop members for non-payment (4/30 this year, March 31st in future years), then send a “Sorry to lose you” letter.**
	4. Note: OCB is behind dues for chamber, and no record of them paying “Good Day Stateline” fee from last year. [It is believed that Brian deals with brewing, Josh with restaurant, and Selena for paperwork (office manager?)
2. Committee reports: None
3. Fundraiser report/updates:
	1. Mother’s Day brunch canceled due to Donns Mann’s accident and injuries. Tickets and money are being returned.
	2. Byron Fest: No updates. Volunteers will get a voucher from Hector’s.
	3. Cinco de Mayo: Volunteers needed!
	4. **Any ideas for new summer event? [none presented. Defer to May}**
4. Emerging Leaders:
	1. A good meeting. Michelle (Merlin’s daughter) is leader of this group, and **there will be a meeting in the near future to further discuss mural project. Community clean-up days in Mt. Morris and Oregon were also discussed at this meeting.**
5. **CGI (video to promote Chamber): Meeting on 5/15 to discuss topics, script.**

New business

* **Q: How should Director prioritize her use of time??**
	+ **First: Website (to have finished by June 1)**
	+ **Second: Business contacts (to focus on the most important contacts)**
* **New member applications: A ½ year membership cost after June 30.**

Executive Director Report (see report)

* Thoughts regarding new membership perks?
* Merchandising was discussed. Need to get shelving for retail display
* Board determined that Randee could be a vendor who sells to the Chamber.
* Need to establish direct deposit arrangement for Director’s paychecks.

Board member comments None

Other items None

Adjournment: 10:45 a.m.